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INFORMATION ABOUT PERSONAL DATA PROCESSING AT WATERCOOLERS EUROPE, 1 PLACE DE BARRICADES, 1000 BRUSSELS, BELGIUM, PURSUANT TO ARTICLE 13 (1) AND (2) OF REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL OF 27 APRIL 2016

1. The Controller of your Personal Data (hereinafter referred to as: Controller) is Watercoolers Europe, with its registered office in Brussels at 1 Place de Barricades.
2. The Controller can be contacted by e-mail at: info@watercoolerseurope.eu or by post at: 1 Place de Barricades, 1000 Brussels.
3. The Personal Data shall be processed on the basis of Article 6 (1) (a), (b) and (f) and in accordance with the tenor of the General Data Protection Regulation of 27 April 2016.
4. Your data will be processed for the purpose of services provided by the Controller, i.e. preparing a valuation for the provision of the service and providing the service, and for the purposes of direct marketing provided by the Controller or a third party.
5. The provision of data is voluntary but necessary for the Controller to provide the services.
6. The Personal Data include: first and last name, postal address, bank account address, bank account number, e-mail address, phone number, data concerning participation in courses, contests or marketing programmes, data concerning purchase or receipt of products or services, data concerning payments, data concerning reconciliations and accounts, information about marketing preferences and communication methods, information about vehicles imported onto the Controller's premises and concerning evaluations and opinions about the Controller's products and services (if they are identified or related); and other data obtained from third parties.
7. The Personal Data can also be processed by the Controller on the basis of conversations, surveys, by registering and monitoring e-mail correspondence, phone calls, and other communication data such as SMS and MMS to ensure quality, security and for training purposes.
8. The Controller can process the Personal Data obtained from third parties, including data obtained from trade partners, employees and customers, and from other external sources which can lawfully convey personal data.
9. The Personal Data are processed by the Controller through electronic mail, traditional post, on-line advertisements, social media, phone, text messages (including SMS and MMS) and other methods (including announcements on the Controller's premises), among other things, for the purpose of:

- delivering messages, among other things: offers, confirmations of performance, design documentation, invoices, surveys, technical and training documentation,
 - conducting direct marketing activities, sales promotions, contests, courses and delivering or offering newsletters, promotional materials and other marketing messages.
10. The Personal Data can be rendered available by the Controller to third parties with which the Controller cooperates for the purpose of fulfilling orders and ensuring the expected level of services, including the entities authorized to obtain the data on the basis of the applicable laws. Third parties may convey offers, technical documentation, messages and other promotional or reconciliation materials on behalf of the Controller.
 11. The Controller may gather Personal Data from the Controller's website by using cookies and other technologies of collecting this type of information.
 12. The Controller's website may contain links to external websites. The Controller is not liable for data and information being collected, used, stored, rendered available or disclosed by external parties. When placing information on external websites, the principles of privacy and conditions of using those sites apply.
 13. Sensitive data or confidential information are not processed by the Controller, unless the applicable laws require it.
 14. The Controller does not intentionally gather Personal Data of persons under the age of 18.
 15. The Controller may cooperate with Internet service providers to allow the persons visiting the Controller's facilities to access the Internet. Use of the Internet services on the Controller's premises is subject to the conditions of use and privacy policy of the external Internet service provider.
 16. Until cancellation of the consent/termination or expiry of the agreement in connection with processing of the Personal Data you have the right to demand from the Controller that he: grant access, correct, delete, limit the processing, object to processing, transferring of your personal data and cancel the consent to process personal data at any time.
 17. You have the right to lodge a complaint to the supervisory body, if you believe that processing of your personal data breaches the general provisions of the General Data Protection Regulation of 27 April 2016.
 18. The Personal Data will be processed by the Controller during the life of the agreement/cooperation with the Controller and after its expiry for a period necessary for the Controller to pursue their legitimate interests, i.e.:

- pursuing potential claims in connection with the performance of the agreement,
- fulfilling obligations ensuing from the law, including, in particular, tax and accounting laws,
- statistics and archives.

19. The rights specified in item 16 can be exercised through e-mail contact at info@watercoolerseurope.eu or by writing to the address: 1 Place de Barricades, 1000 Brussels.

20. The Controller makes every effort to provide physical, technical and organizational protection of Personal Data against their accidental or intentional loss, change, unauthorized disclosure, use or access, in accordance with all applicable laws.

21. This information may be changed periodically if the Controller makes significant changes thereto. All changes to this information come into force after the Controller publishes the updated version.